



Department of Transportation

Division of Planning and Engineering

Local Government Assistance

700 East Broadway Avenue

Pierre, South Dakota 57501-2586

PHONE: 605/773-8148 FAX: 605/773-4870

MEMORANDUM

DATE: November 2, 2016

TO: Vicki Buseth
Brookings County Finance Office

FROM: Noël J. Clocksin
Local Government Assistance

SUBJECT: Bridge Improvement Grant - Funding Agreement for Signatures
BRF 6030(00)16-5, Brookings County, PCN 05QR

Enclosed are two copies of the funding agreement for the noted project. Please sign both copies (page 4) and return to me. I have attached a mailing label for your convenience and to ensure the agreements get back to me.

Please note that a copy of the county's commission minutes or a resolution authorizing the execution of this Agreement by the Chairperson as the county's authorized representative must be sent back with each agreement copy and will be attached to the Agreement as EXHIBIT E. The DOT cannot sign agreements without this attachment.

Once DOT signatures have been affixed, one original will be returned to you for your files.

If you have any questions please contact me at 773-4256 or by e-mail at Noel.Clocksin@state.sd.us.

Enclosures

cc: E-mail to Highway Superintendent (cover letter only)
File

Noël Clocksin
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